

ACAHM Accreditation Commission for Acupuncture and Herbal Medicine

Policy Title: Integrity in the Accreditation Process Policy

Approved By: ACAHM Executive Committee

Document History: Implementation Date: 25 May 2017

Last Updated: 11 Jan 2024

Related Commission Policies: [Code of Conduct and Professional Ethics Guide](#); [Comprehensive Accreditation Standards and Criteria](#)

References: 34 CFR Part 602; 20 U.S. Code § 1099(b)

Responsible Official: ACAHM Director of Regulatory Affairs

Policy Summary: This guidance outlines the Accreditation Commission for Acupuncture and Herbal Medicine's (ACAHM or Commission) integrity expectations.

The Principles of Integrity

ACAHM expects and requires that its Representatives (i.e., Commissioners, staff, site visitors, contractors, etc.), and ACAHM-accredited/pre-accredited programs/institutions meet the highest standards of ethics and professional integrity in their dealings with, and/or on behalf of, the Commission and the accreditation process.

- A. ACAHM Representatives and its ACAHM-accredited/pre-accredited programs/institutions are expected to comply with Commission requirements, standards, policies, procedures, guidelines, self-study requirements, decisions, and requests.
- B. In the accreditation process, ACAHM Representatives and ACAHM-accredited/pre-accredited programs/institutions shall be completely candid, honest, and transparent, and shall provide the Commission all pertinent information. Subject to legal rights of privacy, ACAHM-accredited/pre-accredited programs/institutions shall provide the Commission with access to all parts of their operations, with complete and accurate information about its affairs, including reports and actions of other accrediting, regulatory and auditing agencies.
- C. ACAHM-accredited/pre-accredited programs/institutions shall cooperate fully with the Commission in preparation for visits, the identification and selection of site visitors, and they shall timely comply with the Commission's requests for acceptable reports.
- D. Additionally, ACAHM Representatives are also subject to [ACAHM's Code of Conduct and Professional Ethics Guide](#), and shall be ethical, civil, polite, and professional in all dealings with the Commission, its stakeholders, regulatory bodies, and legal authorities.

Breaches of Integrity

Failure to report honestly by presenting false information, by omission of essential information, or by distortion of information with the intent to mislead, constitutes a breach of integrity in and of itself. If it appears to the Commission that an ACAHM Representative or ACAHM-accredited/pre-accredited program/institution has violated the principles of integrity by conduct, or in any reports or materials submitted to the Commission, or in any other manner that requires Commission attention, the Commission will investigate. The accused will be

offered an opportunity to respond to alleged violations. Evidence of violation of the principles of integrity may affect the ACAHM Representative's or ACAHM-accredited/pre-accredited program's/institution's relationship or status with the Commission.

Revision History

Date Revised	Summary of Revisions	Approved By
170525	Refreshed, Revised and Reformatted; related hyperlinks added	ACAOM Executive Director
190817	Periodic Review Performed. No material revisions made.	ACAOM Executive Director
220204	Adjusted terminology throughout for ACAHM name change and removal of "Oriental" term; no material revisions made	ACAHM Executive Director
240111	Reviewed; no revisions	ACAHM Executive Director